

Laurel Hollow Board of Director's Special Meeting
January 5, 2021 – Minutes DRAFT

Meeting was conducted via Uber Conference or Dial In – The meeting was recorded.

Present: Joice Fairchild, Lorie Lettinga, Earl Ipsaro, Jeff Bench, and Jill Harrison were all present at roll call. With all five members being present, a quorum was certified and the meeting was called to order at 6:35pm. The meeting was chaired by Joice Fairchild.

During this Special Meeting, the board conducted business as was on the agenda. The community feedback was separate after the meeting was adjourned.

The agenda items were the three recurring items of unfinished business from the prior two meetings. They were: Annual Meeting components and the Comcast Cable Contract. There were no new business items.

The board unanimously approved all three prior meeting minutes from 12/15/20, 12/17/20, and 12/29/20.

There was discussion about moving the Annual Meeting from 2/16 to 3/16. The benefits are two fold, most important, it gives more time for COVID-19 to continue to slow and perhaps provide vaccine inoculation to several. The other is that the Comcast Cable Contract details and information needs to be further reviewed and communicated to owners. A motion was made by Jill Harrison to move the meeting out a month to 3/16. Jeff Bench seconded the motion and Jill, Jeff, and Earl Ipsaro voted in favor and Lorie Lettinga abstained. The motion was passed.

Joice turned the meeting over to Earl to continue discussion on cable/tv/internet options. Earl reviewed the Comcast Cable offer and in detail explained the equipment switch out that would be provided to owners for Cable Only.

Earl also described the Internet Options and Lorie asked about the Frontier service she had discussed with Earl that nearby residents have gotten through their community. Earl indicated the pricing at \$75 for that bundle and the fiber optics used. Frontier is coupled under DISH. Earl also explained that Frontier is set up to come into LHCA if that becomes a choice.

In addition to all the research and negotiations Earl and the team have done so far, they are also preparing a detailed specific communication to all owners that explains the options with Comcast and pricing. This communication should be released soon.

Earl commented that the Comcast pricing increases each year, potentially up to 4%, over the 5 yrs. Contract. There also was discussion over the 200 mps speed and it was determined that this internet speed is fast enough for what the majority of people need.

Jill Harrison spoke of the timeline and key dates for action items with the Annual Meeting moving to 3/16. They are: Meeting notice 1/16, Candidates for Board form due 2/5 (with optional Information Sheet due 2/10), and 2nd notice out 2/11. Jill indicated some mailing documents needed to be completed within this meeting or the 1/19 meeting and were necessary to finalize them before going to the printers.

Mainly the Comcast wording on the ballot needs wordsmithing and the Board Prospectus needs the Comcast segment finished. Joice Fairchild indicated that this will be focused on and completed in a timely fashion.

Prior to the meeting being adjourned, Lorie Lettinga mentioned to Joice that it may be good for each board member to state what they are thinking about the Comcast choices. Lorie started the conversation by indicating that she would be in favor of reducing the quarterly maintenance fee and would say no cable/internet contract. Jill Harrison stated that while she liked the current Comcast Cable TV, given it's a 5yrs. Contract and there are many choices available in the marketplace, she agreed with Lorie that it should be the owners choice to obtain their own services, which would reduce the fee. Earl Ipsaro for the many reasons already states, would say that owner should be on their own to select their services. And Jeff Bench, said that he prefers the internet only choice and thinks it's a good price. Lastly, Joice indicated that she while she had been leaning toward the internet only, she feels it's better overall for the no services choice.

Jill Harrison brought up one other topic and it is the option and positioning on the agenda where owner can speak to an agenda item during the meeting. Many board members liked the notion and Lorie Lettinga brought up the point about following Robert's Rules and minimizing long talking periods about things not on the agenda. There was agreement with that and Jill will prepare the parameters around how owners can get on the agenda and talk for a certain period of time on an agenda topic. This format will be distributed with the upcoming agenda for the 1/19 board meeting.

With no further business to discuss, Joice Fairchild asked the board about adjourning the meeting so additional time could be given for community comments.

Jill Harrison motioned to adjourn the meeting and Lorie Lettinga second the motion. All other board members were in favor of adjourning and the meeting closed at 7:19pm.

Afterwards there was Community feedback.

Prepared by: Jill Harrison, BOD Secretary